

## COMMUNITY

## APPENDIX 3

	2015/16 Charges				Proposed Charges for 2016/17				
	Fee	VAT @ 20%	Total	VAT	Fee	VAT @ 20%	Total	VAT	
	£ p	£ p	£ p	Code	£ p	£ p	£ p	Code	
<b>A PARKS AND RECREATION GROUNDS</b>									
(Youth rate applies to under 18's)									
Hire of Changing Accommodation Only (Minimum 2 hours)									
By negotiation				By negotiation					
<b>(1) Soccer and Rugby</b>									
(Hire of Pitch incl. Changing Accommodation)									
(a)	Single Games								
	- Single Games - any one day	70.83	14.17	85.00	3	71.89	14.38	86.27	3
(b)	Seasonal Licence								
	- Seasonal Licence - any nominated day	940.00	-	940.00	8	954.10	-	954.10	8
(c)	Exceptions								
	- Without Changing Accommodation	66% of Standard Charge			66% of Standard Charge				
(d)	Half Season	60% of Standard Charge			60% of Standard Charge				
(e)	Under 18's (Voluntary Organisations only)								
	- Standard pitch	75% of Standard Charge			75% of Standard Charge				
	- Mini pitch	30% of Standard Charge			30% of Standard Charge				
(f)	Practice Areas								
	- marked pitch (Season)	940.00	-	940.00	8	954.10	-	954.10	8
	- unmarked area (Season)	20% of Standard Charge			20% of Standard Charge				
	- Single Sessions (marked pitch or unmarked area)	75.00	15.00	90.00	3	76.12	15.22	91.34	3
(g)	Cancellation (Admin. Charge)	10% of Standard Charge			10% of Standard Charge				
(h)	Mid-Season Changes of Use	340.00	-	340.00	8	345.10	-	345.10	8
<b>(2) Tennis</b>									
Tennis is free on City Council courts, on the understanding that players restrict games to one hour in total if others are waiting to play. The Council retains the right to restrict the free use of the courts on occasions, and to allocate courts for use by others. Fees are charged for organised use.									
(a)	Organised use (eg educational establishments)	7.50	1.50	9.00	3	7.62	1.52	9.14	3
	(Per Court, Per Hour)								
(b)	Events and organised use	By negotiation			By negotiation				
<b>(3) Bowls</b>									
(a)	Per Player, Per Hour								
	- X-Card Holder	2.50	0.50	3.00	3	2.54	0.51	3.05	3
	- Non X-Card Holder	5.00	1.00	6.00	3	5.09	1.02	6.11	3
(b)	Season								
	Adult, Under 18's, Senior Citizen								
	- X-Card Holder	52.50	10.50	63.00	3	53.29	10.66	63.95	3
	- Non X-Card Holder	58.33	11.67	70.00	3	59.21	11.84	71.05	3
(c)	Use of green for County Competitions etc. (per rink hour)	8.33	1.67	10.00	3	8.46	1.69	10.15	3
(d)	Season charge payable by clubs operating from bowling greens	380.00	-	380.00	8	385.70	-	385.70	8
<b>(4) Croquet</b>									
(a)	Per Player, Per Hour (Incl. Equipment Hire)								
	- X-Card Holder	2.50	0.50	3.00	3	2.54	0.51	3.05	3
	- Non X-Card Holder	5.00	1.00	6.00	3	5.09	1.02	6.11	3
(b)	Season								
	Adult, Under 18's, Senior Citizen								
	- X-Card Holder	52.50	10.50	63.00	3	53.29	10.66	63.95	3
	- Non X-Card Holder	58.33	11.67	70.00	3	59.21	11.84	71.05	3
(c)	Season charge payable by clubs operating from croquet lawns	224.40	-	224.40	8	227.77	-	227.77	8
<b>(5) Petanque</b>									
	Annual charge payable by clubs operating from petanque terrain	80.00	-	80.00	8	81.20	-	81.20	8
<b>(6) Allotments</b>									
Charges are payable in September, or on commencement of the tenancy. Tenancies commencing after 1 April are charged at 50%									
<b>From 1st September 2016</b>									
	Allotment letting fee - payable on initial letting	8.75	1.75	10.50	3	8.88	1.78	10.66	3
	Site Key deposit	8.75	1.75	10.50	3	8.88	1.78	10.66	3
(a)	Normal fee per 25sq. metres (approx. 1 rod)	6.40	-	6.40	8	6.50	-	6.50	8
(b)	Senior Citizen per 25 sq. Metres (first 250 sq. mtrs only) applies only to existing tenants eligible before Sept 2014	3.20	-	3.20	8	3.25	-	3.25	8
(c)	Sites without water	5.10	-	5.10	8	5.18	-	5.18	8
Partnership arrangements with Allotment Associations				By negotiation					

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	Fee	VAT @ 20%	Total	VAT	Fee	VAT @ 20%	Total	VAT
	£ p	£ p	£ p	Code	£ p	£ p	£ p	Code
<b>(7) Events</b>								
Fees are calculated to cover costs occurred in managing events on Council land. Other terms and conditions will apply eg specific insurance cover. Fees for long running events by negotiation								
Commercial events								
Large circus/funfair (more than 200 seated/5 rides)								
Set-up	255.00	51.00	306.00	3	By negotiation			3
Rate per day	348.50	69.70	418.20	3	353.74	70.75	424.49	3
		-						
Small circus/funfair (less than 200 seated/5 rides)								
Set -up	170.00	34.00	204.00	3	By negotiation			3
Rate per day	229.50	45.90	275.40	3	232.94	46.59	279.53	3
Major event (in excess of 1000 persons attending)								
Set -up fee	297.50	59.50	357.00	3	By negotiation			3
Rate per day	408.00	81.60	489.60	3	414.12	82.82	496.94	3
Minor event (less than 1000 persons attending)								
Set -up	119.00	23.80	142.80	3	By negotiation			3
Rate per day	170.00	34.00	204.00	3	172.55	34.51	207.06	3
Events organised by Charities and "Not for profit" organisations								
Large event ( in excess of 1000 persons attending)								
Set -up	68.00	13.60	81.60	3	By negotiation			3
Rate per day	119.00	23.80	142.80	3	120.80	24.16	144.96	3
Medium event (500 to 1000 persons attending)								
Rate per day	119.00	23.80	142.80	3	120.80	24.16	144.96	3
Refundable deposit	119.00	23.80	142.80	3	120.80	24.16	144.96	3
Small event (less than 500 persons attending)								
Refundable deposit	119.00	23.80	142.80	3	120.80	24.16	144.96	3
Community events								
Large events (in excess of 1000 persons attending)								
Refundable deposit	119.00	23.80	142.80	3	120.80	24.16	144.96	3
Small events (less than 1000 persons attending)								
Refundable deposit	119.00	23.80	142.80	3	120.80	24.16	144.96	3

**B CEMETERIES****(1) Purchase Fees for the Exclusive Right of Burial**

Purchase of burial rights for 30 years, extendable thereafter								
Extension of Rights per 10 years	335.00	-	335.00	9	340.03	-	340.03	9
Children's Grave Extension of Rights per 10 years	150.00	-	150.00	9	152.25	-	152.25	9
- Adult Lawn Grave (Exwick BH/Topsham)								
- Children's Section	1,000.00	-	1,000.00	9	1,015.00	-	1,015.00	9
	450.00	-	450.00	9	456.75	-	456.75	9
- Single depth graves double width (Higher)								
	1,485.00	-	1,485.00	9	1,507.28	-	1,507.28	9

**(2) Interment Fees**

(a) Interment of foetal remains		FOC				FOC		
(b) Stillborn child or child whose age at time of death did not exceed one month (in grave for which no right of burial granted)		FOC				FOC		
(c) Children under 16 years of age:								
(i) In existing children's section		FOC				FOC		
(ii) In adult section at depth not exceeding 2.4 meters (8 ft approx)	153.00	-	153.00	9	155.30	-	155.30	9
(d) Any person whose age at time of death was 16 years or more:								
Depth not exceeding 2.4 metres (8 ft approx)	880.00	-	880.00	9	893.20	-	893.20	9
(e) Cremated remains:								
Interment of child's ashes		FOC				FOC		
Buried in a grave or special section	165.00	-	165.00	9	167.48	-	167.48	9
Scattering ashes	105.00	-	105.00	9	106.58	-	106.58	9

**(3) Grant of right to erect a memorial**

Lawn memorial	380.00	-	380.00	9	385.70	-	385.70	9
Vases	133.00	-	133.00	9	135.00	-	135.00	9
Cremation Tablets	180.00	-	180.00	9	182.70	-	182.70	9
Additional Inscriptions	90.00	-	90.00	9	91.35	-	91.35	9
Child's headstone	64.00	-	64.00	9	64.96	-	64.96	9

NB Before any memorial is erected on a grave, the exclusive right of burial must be purchased

**(4) Gardens of remembrance****Higher cemetery**

## 2015/16 Charges

## Proposed Charges for 2016/17

	2015/16 Charges				Proposed Charges for 2016/17			
	Fee £ p	VAT @ 20% £ p	Total £ p	VAT Code	Fee £ p	VAT @ 20% £ p	Total £ p	VAT Code
Scattering & Central plaque	130.00	-	130.00	9	131.95	-	131.95	9
Pinwheel	615.00	-	615.00	9	624.23	-	624.23	9
Desk Vase Tablet area	630.00	-	630.00	9	639.45	-	639.45	9
Extension small garden	950.00	-	950.00	9	639.45	-	639.45	9
Extension Large Garden	1,270.00	-	1,270.00	9	1,289.05	-	1,289.05	9
<b>Exwick cemetery</b>								
Scattering & vase	365.00	-	365.00	9	370.48	-	370.48	9
Desk Vase Tablet	630.00	-	630.00	9	639.45	-	639.45	9
Tablets	550.00	-	550.00	9	558.25	-	558.25	9
<b>Topsham cemetery</b>								
Ashes section	630.00	-	630.00	9	639.45	-	639.45	9
<b>(5) Memorials other than on a grave</b>								
Memorial bench with plaque 10yr lease	1,100.00	220.00	1,320.00	3	1,116.50	223.30	1,339.80	3
Plaque on existing bench - 10 yr lease	275.00	55.00	330.00	3	279.14	55.83	334.97	3
<b>(6) Search of burials registers</b> (except in the case of funeral directors and solicitors making arrangements in respect of a recent death including location of grave on site.)								
Maximum Charge	130.00	-	130.00	9	131.95	-	131.95	9
Certified copy of an entry in burial registers		FOC				FOC		
<b>(7) Transfer of Exclusive Rights of Burial</b>								
Transfer of rights	42.50	8.50	51.00	3	43.14	8.63	51.77	3
<b>C PUBLIC CONVENIENCES</b>								
Radar Keys	3.92	0.78	4.70	3	4.00	0.80	4.80	3
<b>D CLEANSING SERVICES</b>								
Please contact the Cleansing Department on 01392 665010 to arrange these services								
<b>(1) Trade Refuse and Recycling collections, Hazardous and Clinical Waste</b>								
Collections of trade refuse, trade recycling, hazardous waste (including refrigeration equipment) and clinical waste are available. Please contact 01392 665010 for charges.								
<b>(2) Sale of Composters &amp; Compost</b>								
Recommended to be sold at cost, current charges:								
Composters								
Compost Bin 220L	7.50	1.50	9.00	3	8.33	1.67	10.00	3
Compost Bin 330L	8.33	1.67	10.00	3	8.33	1.67	10.00	3
Compost bins are available to collect from Civic Centre or subject to a £6 delivery charge								
Prices of composters may change for temporary special offers at the discretion of the Cleansing and Fleet Manager								
<b>(3) Disposal of motor car</b>								
	40.00	8.00	48.00	3	41.67	8.33	50.00	3
<b>(4) Bulky items</b>								
We collect a limited number of bulky items from Domestic premises for a standard charge								
For collection of more than four items, larger quantities of bulky or loose items, or collections from business premises, an hourly charge will be made								
Standard charge for items presented at boundary of property or in front garden or drive								
One bulky item or up to four sacks of domestic waste	19.00	-	19.00	9	20.00	-	20.00	9
Per additional item	10.00	-	10.00	9	10.00	-	10.00	9
Additional charge for items collected from inside the property (i.e. from a shed, garage, garden or house) per booking								
		New for 2016/17			10.00	-	10.00	9
Hourly rate for collection (minimum charge - 1 hour) from any premises								
	97.00	-	97.00	9	98.50	-	98.50	9
Surcharge for disposal of DIY-type waste - to be added to the above items where applicable								
Roofing felt (per bag/roll)		New for 2016/17			3.50	-	3.50	9
Insulation materials (per Sheet/bag)		New for 2016/17			3.50	-	3.50	9
Shower screen (per item)		New for 2016/17			3.50	-	3.50	9
Bath or shower tray (plastic, fibreglass or composite) per single item		New for 2016/17			3.50	-	3.50	9
Single plastic door or door frame , with or without glass		New for 2016/17			3.50	-	3.50	9
Single plastic door or door frame , with or without glass, plus frame		New for 2016/17			3.50	-	3.50	9
Double plastic door or door frame, with or without glass		New for 2016/17			3.50	-	3.50	9
Plasterboard, including plaster and gypsum related products (per sheet/bag)		New for 2016/17			3.50	-	3.50	9
Tyres (commercial vehicle tyres not accepted) - per tyre		New for 2016/17			3.50	-	3.50	9
Plastic guttering/pies/facia etc (up to 5 lengths/pieces)		New for 2016/17			3.50	-	3.50	9
Soil & Rubble - per sacks (max 3 sacks per booking)		New for 2016/17			2.00	-	2.00	9
<b>(5) Garden Waste</b>								
Hire of 240l brown wheelie bin for year	38.00	-	38.00	9	44.00	-	44.00	9
Additional 240l bins at same address	28.00	-	28.00	9	34.00	-	34.00	9
Hire of 120l brown wheelie bin for year	28.00	-	28.00	9	34.00	-	34.00	9
Additional 120l bins at same address	22.00	-	22.00	9	24.00	-	24.00	9
Biodegradable sacks - each (available from Council offices)	2.00	-	2.00	9	2.00	-	2.00	9

## 2015/16 Charges

## Proposed Charges for 2016/17

	Fee		VAT @ 20%		Total	VAT Code	Fee		VAT @ 20%		Total	VAT Code
	£	p	£	p			£	p	£	p		
<b>(6) Clear bags for domestic recycling</b>	1.50		-		1.50	9	2.00		-		2.00	9
<b>(7) Domestic Refuse containers</b>												
The following charges will be applied for the supply and delivery of domestic refuse bins												
Replacement or change of ONE container:												
Green (recycling) bin 140-litre or 240-litre	12.00		-		12.00	9	12.00		-		12.00	9
Green (recycling) caddy 55-litre (new chargeable item)			New for 2016/17				5.00		-		5.00	9
140 litre wheeled grey (residual) bin	25.00		-		25.00	9	27.00		-		27.00	9
180 litre wheeled grey (residual) bin	30.00		-		30.00	9	32.00		-		32.00	9
240 litre wheeled grey (residual) bin	35.00		-		35.00	9	37.00		-		37.00	9
Seagull-deterrent sack (new chargeable item)							5.00		-		5.00	9
Replacement or change of shared containers for communal bin stores:												
360 litre wheeled grey (residual) bin	74.00		-		74.00	9	76.00		-		76.00	9
660 litre grey (residual) wheeled bin	248.00		-		248.00	9	252.00		-		252.00	9
1100 litre grey (residual) wheeled bin	290.00		-		290.00	9	295.00		-		295.00	9
80 litre static grey (residual) bin	13.00		2.60		15.60	3	13.00		2.60		15.60	3
<b>Replacement or changed containers may have been previously used but will be cleaned before delivery.</b>												
Supply and delivery of a roll of 200 sacks for residual waste	13.50		2.70		16.20	3	13.75		2.75		16.50	3
<b>(8) Graffiti Removal</b>												
Up to 1 m <sup>2</sup>	29.75		5.95		35.70	3	30.20		6.04		36.24	3
Over 1 m <sup>2</sup> (quote to be obtained)												
Graffiti kit	38.25		7.65		45.90	3	38.83		7.77		46.60	3
<b>(9) Mechanical Sweeper</b>												
Maximum per hour (may vary depending on size of machine used)	72.25		14.45		86.70	3	73.33		14.67		88.00	3
<b>(10) Clearing After Events</b>												
Charge per hour (litter picking)	17.00		3.40		20.40	3	17.26		3.45		20.71	3

**E PEST CONTROL****(1) Rat Control**

Domestic premises, non domestic premises and rented accommodation - standard treatment

(Per hour or part) 44.80 11.20 56.00 3 48.33 9.67 58.00 3

Out of hours (per hour or part) 64.00 16.00 80.00 3 68.33 13.67 82.00 3

**(2) Mouse Control**

Domestic premises, non domestic premises and rented accommodation - standard treatment

(Per hour or part) 44.80 11.20 56.00 3 48.33 9.67 58.00 3

Out of hours (per hour of part) 64.00 16.00 80.00 3 68.33 13.67 82.00 3

**(3) Insect Control**

Wasps - during standard hours 44.80 11.20 56.00 3 48.33 9.67 58.00 3

- out of hours 64.00 16.00 80.00 3 68.33 13.67 82.00 3

Bed Bugs - during standard hours (one room) 84.00 21.00 105.00 3 90.00 18.00 108.00 3

- out of hours (one room) 112.00 28.00 140.00 3 120.00 24.00 144.00 3

- additional rooms - per room 52.00 13.00 65.00 3 55.83 11.17 67.00 3

Fleas - One room 60.00 15.00 75.00 3 65.00 13.00 78.00 3

- additional rooms - per room 20.80 5.20 26.00 3 23.33 4.67 28.00 3

- out of hours (one room) 112.00 28.00 140.00 3 120.00 24.00 144.00 3

Cockroaches - One room 84.00 21.00 105.00 3 90.00 18.00 108.00 3

- additional rooms - per room 52.00 13.00 65.00 3 55.00 11.00 66.00 3

- out of hours (one room) 112.00 28.00 140.00 3 120.00 24.00 144.00 3

Other Insects - during standard hours

- minimum charge 68.00 17.00 85.00 3 72.50 14.50 87.00 3

(price on application for each treatment or treatment out of hours)

**(4) Survey and Advice Visits**

Survey and Advice Visits to premises 12.00 3.00 15.00 3 14.17 2.83 17.00 3

(this charge will be deducted from the final cost of the treatment if a treatment is undertaken)

50% charge during office hours for survey and advice visits and the destruction of public health pests i.e. mice, fleas, bedbugs and wasps where householder/tenant is on Income Support, Income Based Job Seeker's Allowance, Income Related Employment and Support Allowance and Guaranteed Pension Credit

Annual contracts for pest control at the discretion of the Assistant Director (Environment)

\* Charges are normally on a payment before treatment basis. Where an account is rendered, an additional charge of £20.00 is levied (inc VAT).

Charges may be waived by the Assistant Director (Environment) for public health reasons.

**F DOG KENNELING****(1) Reception (inc. transportation)**

Where a stray dog is taken to a kennel (chosen by the Assistant Director - Public Realm), the owner of the dog will be charged for the transportation costs, kennelling (up to 7 days) and a statutory fine of £25 on collecting the dog.

	187.00		37.40		224.40	3	189.81		37.96		227.77	3
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**(2) Other Charges**

Administration (should an account be

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	Fee	VAT @ 20%	Total	VAT	Fee	VAT @ 20%	Total	VAT	
	£ p	£ p	£ p	Code	£ p	£ p	£ p	Code	
necessary in respect of kennelling)	17.50	3.50	21.00	3	17.77	3.55	21.32	3	
Statutory additional charge (Environmental Protection (Stray Dogs) Regulations 1992)	25.50	-	25.50	9	25.88	-	25.88	9	
Kennelling and Veterinary care charged at cost									
Returning Dog to Owner	42.50	8.50	51.00	3	43.14	8.63	51.77	3	
<b>G HOME CALL</b>									
Householders (per week)	3.71	0.74	4.45	3 or 7	3.77	0.75	4.52	3 or 7	
Keysafe service - per week	1.88	0.38	2.26	3 or 7	1.91	0.38	2.29	3 or 7	
Keysafe (purchase)	90.04	18.01	108.05	3 or 7	91.40	18.28	109.68	3 or 7	
other peripheral devices charged at a minimum of 1.4% of unit cost price plus VAT per week including:									
Smoke detector - per week	0.90	0.18	1.08	3 or 7	0.92	0.18	1.10	3 or 7	
Heat detector - per week	1.13	0.23	1.36	3 or 7	1.15	0.23	1.38	3 or 7	
CO detector - per week	1.41	0.28	1.69	3 or 7	1.43	0.29	1.72	3 or 7	
Fall detector - per week	1.36	0.27	1.63	3 or 7	1.39	0.28	1.67	3 or 7	
Contracts / monitoring only - By negotiation									
Lone Worker monitoring - By negotiation									
Ad hoc equipment installation charge (per hour or part)	27.05	5.41	32.46	3	27.46	5.49	32.95	3	
<b>H CCTV</b>									
Production of CCTV data to third parties in connection with litigation (not Subject Access Requests)	154.18	30.84	185.02	3	156.50	31.30	187.80	3	
<b>I MISCELLANEOUS</b>									
<b>(1) Surrender of unfit foodstuffs</b>									
per hour or part	85.00	17.00	102.00	3	86.67	17.33	104.00	3	
Regular inspections - Annual terms to be agreed									
<b>(2) Food Export Licence</b>									
(Per hour or part)									
Plus analysts fee	82.00	-	82.00	9	84.00	-	84.00	9	
<b>(3) Water Sampling and Private Water Supplies</b>									
Statutory charges:									
Sampling Visit Fee plus analysis	64.00	16.00	80.00	3	68.33	13.67	82.00	3	
Private Water Supply Risk Assessment	160.00	40.00	200.00	3	175.00	35.00	210.00	3	
Private Water Supply Investigation Costs	64.00	16.00	80.00	3	68.33	13.67	82.00	3	
Private Water Supply Granting an Authorisation	64.00	16.00	80.00	3	68.33	13.67	82.00	3	
<b>(4) Food Hygiene Courses</b>									
Level 2 Award in Food Safety in Catering	47.50	-	47.50	8	48.00	-	48.00	8	
Level 3 Award in Food Safety in Catering	260.00	-	260.00	8	265.00	-	265.00	8	
Level 4 Award in Food Safety in Catering	480.00	-	480.00	8	485.00	-	485.00	8	
Level 3 Award in Food Safety Supervision in Retail	260.00	-	260.00	8	265.00	-	265.00	8	
Level 2 Award in Healthier Foods and Special Diets	47.50	-	47.50	8	48.00	-	48.00	8	
Food Safety Awareness Session	10.00	-	10.00	8	15.00	-	15.00	8	
Other Courses	130.00	-	130.00	8	135.00	-	135.00	8	
Safer Food Better Business Pack (include diary)					15.00	-	15.00	8	
Safer Food Better Business 12 month Diary Refill					5.00	-	5.00	8	
<b>(5) Statements</b>									
Factual Statements for Civil Proceedings	132.00	33.00	165.00	3	140.00	28.00	168.00	3	
<b>(6) Health &amp; Safety Courses</b>									
Level 2 Award in Health & Safety	47.50	-	47.50	8	48.00	-	48.00	8	
Level 4 Award in Health and Safety	480.00	-	480.00	8	485.00	-	485.00	8	
Level 3 Award in Risk Assessment	180.00	-	180.00	8	185.00	-	185.00	8	
Principals in Manual Handling	37.50	-	37.50	8	38.00	-	38.00	8	
Health and Safety Awareness Session	10.00	-	10.00	8	15.00	-	15.00	8	
<b>(7) Environmental Awareness Course</b>	47.50	-	47.50	8	48.00	-	48.00	8	
<b>(8) Environmental Management Course</b>	490.00	-	490.00	8	495.00	-	495.00	8	
Fees for other courses to be at the discretion of the Assistant Director (Environment). Where an account is rendered, an additional charge of £20.00 is levied (inc VAT).									
<b>J LICENSING FEES - GENERAL</b>									
A NON RETURNABLE ADMINISTRATION FEE OF £50 INCLUDING VAT AT THE CURRENT RATE IS PAYABLE WITH ALL NEW APPLICATIONS (INCLUDES KNOWLEDGE TEST)									
<b>(1) Hackney carriage</b>									
Vehicle Licence (Incl Plate & Survey Charge)	325.00	-	325.00	9	335.00	-	335.00	9	
<b>(2) Hackney Carriage</b>									
Driver's Licence and Identity card - 1 year	97.00	-	97.00	9	98.00	-	98.00	9	
Driver's Licence and Identity card - 3 year	230.00	-	230.00	9	233.00	-	233.00	9	
<b>(3) Private Hire Operators Licence</b>									
per annum	107.00	-	107.00	9	110.00	-	110.00	9	
5 year licence	470.00	-	470.00	9	475.00	-	475.00	9	
<b>(4) Private Hire Vehicle Licence</b>									
(Incl. Plate)	255.00	-	255.00	9	260.00	-	260.00	9	

	2015/16 Charges				Proposed Charges for 2016/17			
	Fee £ p	VAT @ 20% £ p	Total £ p	VAT Code	Fee £ p	VAT @ 20% £ p	Total £ p	VAT Code
<b>(5) Private Hire Drivers</b>								
Driver's Licence and Identity card - 1 year	97.00	-	97.00	9	98.00	-	98.00	9
Driver's Licence and Identity card - 3 year	230.00	-	230.00	9	233.00	-	233.00	9
<b>(6) Vehicle Licences and Plate - Transfer Fees</b>	58.00	-	58.00	9	60.00	-	60.00	9
<b>(7) Additional Knowledge Test</b>	32.00	6.40	38.40	3	33.33	6.67	40.00	3
<b>(8) Miscellaneous fees</b>								
Replacement plate	30.00	-	30.00	9	30.00	-	30.00	9
Missed appointments	30.00	6.00	36.00	3	30.00	6.00	36.00	3
<b>(9) Consents to Street Trade</b>								
For up to 3 months	720.00	-	720.00	9	730.00	-	730.00	9
For up to 6 months	1,030.00	-	1,030.00	9	1,045.00	-	1,045.00	9
For up to 9 months	1,550.00	-	1,550.00	9	1,575.00	-	1,575.00	9
For up to 12 months	1,800.00	-	1,800.00	9	1,825.00	-	1,825.00	9
<b>Animal Welfare</b>								
<b>(10) Animal Boarding Establishment</b>								
Licence								
(a) New Licence (inclusive of vets fees)	210.00	-	210.00	9	215.00	-	215.00	9
(b) Renewal (inclusive of vets fees)	210.00	-	210.00	9	215.00	-	215.00	9
(c) Renewal (exclusive of vets fees)	80.00	-	80.00	9	85.00	-	85.00	9
<b>(11) Pet Animals Licence</b>								
(a) New Licence (inclusive of vets fees)	210.00	-	210.00	9	215.00	-	215.00	9
(b) Renewal (inclusive of vets fees)	210.00	-	210.00	9	215.00	-	215.00	9
(c) Renewal (exclusive of vets fees)	80.00	-	80.00	9	85.00	-	85.00	9
<b>(12) Riding Establishments Licence</b>								
Minimum charge (inclusive of vets fees)	490.00	-	490.00	9	495.00	-	495.00	9
per horse in excess of 10	7.00	-	7.00	9	7.25	-	7.25	9
<b>(13) Dog Breeding Establishments Licence</b>								
(a) New Licence (inclusive of vets fees)	210.00	-	210.00	9	215.00	-	215.00	9
(b) Renewal (inclusive of vets fees)	210.00	-	210.00	9	215.00	-	215.00	9
(c) Renewal (exclusive of vets fees)	80.00	-	80.00	9	85.00	-	85.00	9
<b>(14) Dangerous Wild Animals Act*</b>								
Licence Fee (inclusive of vets fees)	340.00	-	340.00	9	345.00	-	345.00	9
<b>(15) Sex Establishments Licence</b>	3,700.00	-	3,700.00	9	3,700.00	-	3,700.00	9
<b>(16) Small Lotteries</b>								
Statutory Charges								
(a) Registration	40.00	-	40.00	9	40.00	-	40.00	9
(b) Renewal	20.00	-	20.00	9	20.00	-	20.00	9
<b>(17) Gambling Act 2005</b>								
<b>Statutory charges:</b>								
<b>(i) Bingo</b>								
- Provisional statement	2,745.00	-	2,745.00	9	2,745.00	-	2,745.00	9
- New premises following provisional statement	1,060.00	-	1,060.00	9	1,060.00	-	1,060.00	9
- New premises without provisional statement	3,215.00	-	3,215.00	9	3,215.00	-	3,215.00	9
- Annual fee - First year only following								
fast track conversion	590.00	-	590.00	9	590.00	-	590.00	9
- Annual fee - other than above	765.00	-	765.00	9	765.00	-	765.00	9
- Variation	1,380.00	-	1,380.00	9	1,380.00	-	1,380.00	9
- Transfer	945.00	-	945.00	9	945.00	-	945.00	9
- Reinstatement	945.00	-	945.00	9	945.00	-	945.00	9
<b>(ii) Adult Gaming Centre</b>								
- Provisional statement	1,530.00	-	1,530.00	9	1,530.00	-	1,530.00	9
- New premises following provisional statement	1,178.00	-	1,178.00	9	1,178.00	-	1,178.00	9
- New premises without provisional statement	2,000.00	-	2,000.00	9	2,000.00	-	2,000.00	9
- Annual fee - First year only following								
fast track conversion	590.00	-	590.00	9	590.00	-	590.00	9
- Annual fee - other than above	765.00	-	765.00	9	765.00	-	765.00	9
- Variation	765.00	-	765.00	9	765.00	-	765.00	9
- Transfer	945.00	-	945.00	9	945.00	-	945.00	9
- Reinstatement	945.00	-	945.00	9	945.00	-	945.00	9
<b>(iii) Family Entertainment Centre</b>								
- Provisional statement	765.00	-	765.00	9	765.00	-	765.00	9
- New premises following provisional statement	1,120.00	-	1,120.00	9	1,120.00	-	1,120.00	9
- New premises without provisional statement	1,768.00	-	1,768.00	9	1,768.00	-	1,768.00	9
- Annual fee - First year only following								
fast track conversion	415.00	-	415.00	9	415.00	-	415.00	9
- Annual fee - other than above	590.00	-	590.00	9	590.00	-	590.00	9
- Variation	790.00	-	790.00	9	790.00	-	790.00	9
- Transfer	765.00	-	765.00	9	765.00	-	765.00	9
- Reinstatement	765.00	-	765.00	9	765.00	-	765.00	9
<b>(iv) Betting Track</b>								
- Provisional statement	710.00	-	710.00	9	710.00	-	710.00	9
- New premises following provisional statement	2,060.00	-	2,060.00	9	2,060.00	-	2,060.00	9
- New premises without provisional statement	2,060.00	-	2,060.00	9	2,060.00	-	2,060.00	9
- Annual fee - other than above	736.00	-	736.00	9	736.00	-	736.00	9
- Variation	1,000.00	-	1,000.00	9	1,000.00	-	1,000.00	9
- Transfer	710.00	-	710.00	9	710.00	-	710.00	9
- Reinstatement	710.00	-	710.00	9	710.00	-	710.00	9

	2015/16 Charges				Proposed Charges for 2016/17			
	Fee £ p	VAT @ 20% £ p	Total £ p	VAT Code	Fee £ p	VAT @ 20% £ p	Total £ p	VAT Code
<b>(v) Betting Other</b>								
- Provisional statement	2,142.00	-	2,142.00	9	2,142.00	-	2,142.00	9
- New premises following provisional statement	1,200.00	-	1,200.00	9	1,200.00	-	1,200.00	9
- New premises without provisional statement	3,000.00	-	3,000.00	9	3,000.00	-	3,000.00	9
- Annual fee - other than above	600.00	-	600.00	9	600.00	-	600.00	9
- Variation	1,075.00	-	1,075.00	9	1,075.00	-	1,075.00	9
- Transfer	860.00	-	860.00	9	860.00	-	860.00	9
- Reinstatement	860.00	-	860.00	9	860.00	-	860.00	9
<b>(vi) Miscellaneous Premises Licence Fees:</b>								
- Change of circumstances (statutory charge)	50.00	-	50.00	9	50.00	-	50.00	9
- Copy of Licence	27.50	-	27.50	9	27.50	-	27.50	9
<b>(vii) Unlicensed FEC permits</b>								
- Application fee	330.00	-	330.00	9	330.00	-	330.00	9
- Application fee - existing operator	110.00	-	110.00	9	110.00	-	110.00	9
- Renewal fee	330.00	-	330.00	9	330.00	-	330.00	9
- Change of name	27.50	-	27.50	9	27.50	-	27.50	9
- Copy of permit	15.00	-	15.00	9	15.00	-	15.00	9
- Temporary use notices		tba		9		tba		9
- Occasional use notices		tba		9		tba		9
<b>(viii) Automatic entitlement - Alcohol Licensed Premises</b>								
- Notification of two machines	50.00	-	50.00	9	50.00	-	50.00	9
<b>(ix) Permit for more than two machines - Alcohol Licensed Premises</b>								
- Application fee - existing operator	100.00	-	100.00	9	100.00	-	100.00	9
- Application fee other than as above	150.00	-	150.00	9	150.00	-	150.00	9
- Permit variation fee	100.00	-	100.00	9	100.00	-	100.00	9
- Permit transfer fee	25.00	-	25.00	9	25.00	-	25.00	9
- Annual fee	50.00	-	50.00	9	50.00	-	50.00	9
- Change of name	25.00	-	25.00	9	25.00	-	25.00	9
- Copy of permit	15.00	-	15.00	9	15.00	-	15.00	9
<b>(x) Prize Gaming</b>								
- Application fee	300.00	-	300.00	9	300.00	-	300.00	9
- Application fee - existing operator	100.00	-	100.00	9	100.00	-	100.00	9
- Renewal fee	300.00	-	300.00	9	300.00	-	300.00	9
- Change of name	25.00	-	25.00	9	25.00	-	25.00	9
- Copy of permit	15.00	-	15.00	9	15.00	-	15.00	9
<b>(xi) Club Gaming and Club Machine Permits</b>								
- Application fee - existing operator	110.00	-	110.00	9	110.00	-	110.00	9
- Application fee other than as above	220.00	-	220.00	9	220.00	-	220.00	9
- Permit variation fee	110.00	-	110.00	9	110.00	-	110.00	9
- Permit fee - fast track	110.00	-	110.00	9	110.00	-	110.00	9
- Renewal fee - other	220.00	-	220.00	9	220.00	-	220.00	9
- Annual fee	50.00	-	50.00	9	50.00	-	50.00	9
- Copy of permit	15.00	-	15.00	9	15.00	-	15.00	9
<b>(18) Scrap Metal Licences</b>								
- New Scrap Metal Site Licence	270.00	-	270.00	9	270.00	-	270.00	9
- New Scrap Metal Collectors Licence	128.00	-	128.00	9	128.00	-	128.00	9
- Scrap Metal Site Licence Renewal	180.00	-	180.00	9	180.00	-	180.00	9
- Scrap Metal Collectors Licence Renewal	95.00	-	95.00	9	95.00	-	95.00	9
- Vary Licence Holders Details	15.00	-	15.00	9	15.00	-	15.00	9
- Vary Licensed Sites	65.00	-	65.00	9	65.00	-	65.00	9
- Vary Site Manager	35.00	-	35.00	9	35.00	-	35.00	9
- Vary Change from Site to Collector Licence	35.00	-	35.00	9	35.00	-	35.00	9
- Vary Change from Collector to Site	120.00	-	120.00	9	120.00	-	120.00	9
<b>(19) Control of Skin Piercing etc</b>								
Registration Fee - premises (inc one person)	90.00	-	90.00	9	95.00	-	95.00	9
- extra person	45.00	-	45.00	9	45.00	-	45.00	9
<b>(20) Food Premises Register</b>								
Copy of whole Register	640.00	-	640.00	9	640.00	-	640.00	9
Copy of a section of Register	135.00	-	135.00	9	135.00	-	135.00	9
Copy of individual premises	16.00	-	16.00	9	16.00	-	16.00	9
<b>K LICENSING FEES - LICENSING ACT 2003</b>								
Statutory charges:								
<b>(1) Premises Licence and Club Premises Certificates</b>								
<b>Grant or variation</b>								
Band A - No rateable value up to £4,300	100.00	-	100.00	9	100.00	-	100.00	9
Band B - Rateable value £4,301 to £33,000	190.00	-	190.00	9	190.00	-	190.00	9
Band C - Rateable value £33,301 to £87,000	315.00	-	315.00	9	315.00	-	315.00	9
Band D - Rateable value £87,001 to £125,000	450.00	-	450.00	9	450.00	-	450.00	9
Band C - Rateable value £125,001 and above	635.00	-	635.00	9	635.00	-	635.00	9
<b>Annual fee</b>								
Band A - No rateable value up to £4,300	70.00	-	70.00	9	70.00	-	70.00	9
Band B - Rateable value £4,301 to £33,000	180.00	-	180.00	9	180.00	-	180.00	9
Band C - Rateable value £33,301 to £87,000	295.00	-	295.00	9	295.00	-	295.00	9
Band D - Rateable value £87,001 to £125,000	320.00	-	320.00	9	320.00	-	320.00	9
Band C - Rateable value £125,001 and above	350.00	-	350.00	9	350.00	-	350.00	9
* An additional fee is payable for premises exclusively or primarily carrying on the supply of alcohol for consumption on the premises for events of 5,000 or more persons.								
<b>(2) Other charges</b>								
Temporary event notice	21.00	-	21.00	9	21.00	-	21.00	9
Theft, loss etc of premises licence or summary	10.50	-	10.50	9	10.50	-	10.50	9
Application for provisional statement	315.00	-	315.00	9	315.00	-	315.00	9

## 2015/16 Charges

## Proposed Charges for 2016/17

	2015/16 Charges		2015/16 Charges		Proposed Charges for 2016/17		Proposed Charges for 2016/17	
	Fee £ p	VAT @ 20% £ p	Total £ p	VAT Code	Fee £ p	VAT @ 20% £ p	Total £ p	VAT Code
Notification of change of name and address	10.50	-	10.50	9	10.50	-	10.50	9
Variation to specify individual as premises supervisor	23.00	-	23.00	9	23.00	-	23.00	9
Transfer of premises licence	23.00	-	23.00	9	23.00	-	23.00	9
Interim authority notice	23.00	-	23.00	9	23.00	-	23.00	9
Theft, loss etc of certificate or summary	10.50	-	10.50	9	10.50	-	10.50	9
Notification of change of name or alteration of club rules	10.50	-	10.50	9	10.50	-	10.50	9
Change of relevant registered address of club	10.50	-	10.50	9	10.50	-	10.50	9
Theft, loss etc of temporary event notice	10.50	-	10.50	9	10.50	-	10.50	9
Grant or renewal of personal licence	34.00	-	34.00	9	34.00	-	34.00	9
Theft, loss etc of personal licence	10.50	-	10.50	9	10.50	-	10.50	9
Duty to notify change of name or address	10.50	-	10.50	9	10.50	-	10.50	9
Right of freeholder to be notified	21.00	-	21.00	9	21.00	-	21.00	9

**L HOUSES IN MULTIPLE OCCUPATION**

Licence for Houses in multiple occupation with five or more residents occupying a property more than two storeys high (under the provisions of the Housing Act 2004)

**(1) Licensing**

5 year licence - per property *	720.00	-	720.00	9	730.00	-	730.00	9
Processing a shorter term licence	720.00	-	720.00	9	730.00	-	730.00	9
Processing an application for a Temporary Exemption Notice	127.00	-	127.00	9	129.00	-	129.00	9
Fee for officers to draw property plans for application	127.00	-	127.00	9	129.00	-	129.00	9
Variation of licence	127.00	-	127.00	9	129.00	-	129.00	9
Revocation of licence	127.00	-	127.00	9	129.00	-	129.00	9

\* A £125 discount on the mandatory HMO licensing fee will apply where landlords are accredited under a nationally recognised accreditation scheme

**(2) Serving of notices and making of orders**

Improvement notice	237.00	-	237.00	9	240.00	-	240.00	9
Hazard awareness notice	237.00	-	237.00	9	240.00	-	240.00	9
Prohibition order / Emergency prohibition order	237.00	-	237.00	9	240.00	-	240.00	9
Emergency remedial action	237.00	-	237.00	9	240.00	-	240.00	9
Demolition order	269.00	-	269.00	9	273.00	-	273.00	9
Reviewing suspended notice or order	132.00	-	132.00	9	134.00	-	134.00	9

**(3) Fee reductions**

Full compliance with improvement notice within timescales specified by the notice	237.00	-	237.00	9	240.00	-	240.00	9
Full compliance with prohibition order within timescales specified by the order	237.00	-	237.00	9	240.00	-	240.00	9
Resolution of hazards within 3 months of receipt of Hazard awareness notice	237.00	-	237.00	9	240.00	-	240.00	9

**(4) Immigration Visits**

Pre immigration visit to determine the suitability of a premises for occupation including a full HHSRS inspection and production of a letter confirming the outcome of that visit. Payment must be made in full before the inspection is carried out and is non returnable.

255.83	51.17	307.00	3	166.67	33.33	200.00	3
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Inspection undertaken following a missed appointment or cancellation. Payment must be made in full before the inspection is carried out and is non returnable.

62.50	12.50	75.00	3	63.33	12.67	76.00	3
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**(5) Additional Licensing for Certain Types of Houses in Multiple Occupation**

1 Flat\* (per flat; in the case of flats in multiple occupation in a mixed used building with up to 5 tenants, additional £100 per tenant thereafter)

550.00	-	550.00	9	710.00	-	710.00	9	
2 Flats*	700.00	-	700.00	9	860.00	-	860.00	9
3 Flats*	850.00	-	850.00	9	1,010.00	-	1,010.00	9
4 Flats*	1,000.00	-	1,000.00	9	1,165.00	-	1,165.00	9
5 to 7 Flats*	1,150.00	-	1,150.00	9	1,320.00	-	1,320.00	9
8 to 10 Flats*	1,300.00	-	1,300.00	9	1,470.00	-	1,470.00	9
10 or more Flats*	As above, plus £150 per additional flat			9	As above, plus £150 per additional flat			9

**\* Discounts available:**

- Single ownership discount (all flats need to be under one ownership for this discount to apply) No discount applied where there are fewer than 2 flats

(100.00)	-	(100.00)	9	(100.00)	-	(100.00)	9
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- Early registration discount

(50.00)	-	(50.00)	9	(50.00)	-	(50.00)	9
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- Accreditation / landlord association discount

(125.00)	-	(125.00)	9	(125.00)	-	(125.00)	9
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